



State of Nevada

Invites you to apply for

DEPUTY ADMINISTRATOR



THE STATE OF NEVADA

MISSION

The Nevada Way: Empowering the executive branch to provide solution-oriented customer service to residents, businesses, and visitors so Nevada is recognized for its world-class destinations, its innovative and business-friendly economic environment, its quality of life, and its efficiently and effectively run state government.

VISION

Governing with transparency and fiscal responsibility; working with local government, non-profit and industry partners; delivering dependable services to citizens and visitors; and creating opportunities for Nevadans to lead safe, healthy, prosperous, and productive lives.

**“OUR CAPACITY TO
ACHIEVE GREAT DEEDS
WILL NEVER BE IN
QUESTION, BECAUSE WE
WILL FOLLOW THE NEVADA
WAY – NEVER GIVE UP,
NEVER GIVE IN, AND NEVER
STOP DREAMING.”**



Governor Joe Lombardo
STATE OF THE STATE ADDRESS

The State of Nevada, encompassing over 110,000 square miles, is a land of vast natural beauty, economic diversity, and cultural vibrancy. Known as the “Silver State” for its historic mining legacy, Nevada today is equally recognized for its dynamic cities, rugged outdoor landscapes, and spirit of independence. Anchored by metropolitan hubs like Las Vegas and Reno, Nevada also offers a rich tapestry of rural communities, tribal lands, and open desert that reflect its deep Western roots.

Home to more than 3.2 million residents, Nevada is one of the fastest-growing states in the nation. The state features no personal income tax, a favorable business climate, and year-round recreational opportunities—from world-class entertainment and dining to hiking, skiing, and stargazing beneath some of the clearest night skies in the U.S.

With over 300 days of sunshine annually in many regions, Nevada’s climate ranges from the dry heat of the Mojave Desert to the four-season beauty of the Sierra Nevada. The state is also home to Lake Tahoe, Great Basin National Park, Red Rock Canyon, and more than 800,000 acres of state park land.

Nevada balances innovation and tradition, offering a high quality of life, a growing emphasis on sustainability and technology, and a commitment to preserving the natural and cultural richness that makes the state truly one of a kind.



MISSION STATEMENT:

The Nevada Department of Agriculture (NDA) preserves, protects and promotes Nevada agriculture through its five divisions: Administrative Services, Animal Industry, Food and Nutrition, Measurement Standards, and Plant Health and Compliance.

VISION STATEMENT:

The department strives to uphold regulatory excellence, safeguard public and environmental health, protect consumers, ensure worker safety, and promote food security throughout the state.

The Division of Animal Industry oversees an array of programs, including Livestock Inspection, Veterinary Medical Services, Commercial Feed, Dairy, Meat Inspection, Food Safety, Livestock Enforcement, Virginia Range Feral/Estray Management, and Predatory Animal and Rodent Control. These programs employ 46 full-time employees and 50 part-time employees, performing duties throughout the state.

Activities managed within these programs include, but are not limited to, food safety and food establishment inspections; brand inspection and registration; operation of two animal disease laboratories to include veterinary diagnostician and crematory services; operation of a food safety laboratory; dairy program registration, licensing, inspection, and auditing for both producers as well as dairy plants, wholesalers, and retailers; management of the Virginia Range Feral/Estray horses; agricultural licensing; estray livestock gathering, identification, and sale; and managing assorted federal cooperative agreement and grant fund sources.

UNIT SECTIONS:

Division of Animal Industry

THE IDEAL CANDIDATE

WHAT WE'RE LOOKING FOR:

The successful candidate will be tasked with day-to-day management operations and staff leadership activities; public meeting presentations and testimony; developing division goals, objectives, and strategic plans; assisting with coordination and reporting of grants and federal funding; and liaising with local, state, and federal agencies as well as industry organizations. Duties also include the supervision of sworn law enforcement staff. Incumbents must be available after hours and weekends for emergencies or exigent situations that may arise.

WHAT YOU'LL BE DOING:

The incumbent will assist with tracking program budgets, revenue, and expenditures; staff supervision, including hiring, training, scheduling of job duties, timesheet review and approval, mentoring, and disciplinary actions; and auditing programs to ensure compliance with state statutes, regulations, and federal rules. The incumbent will assist in compiling program information and statistics for reporting to local, state, and federal entities. Responsibilities also include managing all program statutory and regulatory changes, developing and overseeing cooperative agreements, managing public meeting presentations, and presenting to stakeholder groups, including the Nevada State Legislature.

QUALIFICATIONS:

Preference will be given to candidates with a bachelor's degree from an accredited college in one of the agricultural sciences or directly related field and at least five years of experience in the regulatory oversight or management of agriculture. Experience in production agriculture, animal science, biology, natural resource management, range management, supervision of personnel, State of Nevada disciplinary processes, familiarity and experience in state administrative, legislative, and budgeting procedures is preferred.



Join a team where your impact will matter from day one.

KEY QUALITIES & COMPETENCIES:

This position is the highest management position under the Administrator for the Division of Animal Industry. It oversees the division at the Sparks office and, as such, is responsible for working collaboratively with other management and staff, representatives of other state agencies, federal and local jurisdictions, vendors, industry representatives, and others to coordinate program activities, provide and obtain information, and resolve problems for all division programs.

The successful candidate must have proven communication, interpersonal, and management skills and the ability to work with a diverse employee base. They must be capable of operating in urban and rural areas and have the ability to navigate environments where strong internal and external dynamics may demand flexibility in operational decisions and a high degree of confidentiality in sensitive affairs.

SALARY:

Employee/employer plan: \$124,068
Employer paid plan: \$104,809

LOCATION:

Sparks, NV, with statewide travel required

STATE BENEFITS

The State of Nevada offers a wide array of benefits to employees, including:

- Medical, dental, life and disability insurance coverage
 - Twelve paid holidays per year
 - Three weeks of annual leave
 - Three weeks of sick leave
- Participation in the Public Employees' Retirement System (PERS)
 - Access to a tax-sheltered deferred compensation plan
- No Social Security contributions (Medicare deduction still required)
 - Additional benefits for long-term employees
 - CBA



The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.



APPLICATION & SELECTION PROCESS

Applications will be accepted on a first-come, first-serve basis and will continue to be accepted until the position is filled. Applicants are therefore strongly encouraged to submit their applications as soon as possible. Hiring may occur at any time during the recruitment process. Interested applicants should submit their cover letter, resume, and a list of three professional references to:

Chad Sestanovich, Administrator
Department of Agriculture, Division of Animal Industry
4798 E. Idaho St.
Elko, NV 89801
Email: csestanovich@agri.nv.gov

In your cover letter please indicate how you heard about this position. If you heard about this position through a website, please specify which website.

Thank you!

